# **Certification Training in Collaborative & Proactive Solutions**

# **FAQs**

### Is there a prerequisite for the training?

Yes. To be eligible for the certification training you must have attended a 2-day training either in person or virtually. There's a list of trainings on the CPS Connection website (www.cpsconnection.com). Your application must then be submitted and will be reviewed by Dr. Greene to access the first stage of the certification process, the pre-certification.

# What is the goal of the certification training?

The training is designed to help participants become proficient in four areas:

- Use of the Assessment of Lagging Skills and Unsolved Problems (ALSUP)
- Explaining the three Plans and the three steps of Plan B to caregivers
- Demonstrating/teaching Plan B for caregivers
- Coaching caregivers in their use of Plan B

#### What's the benefit of being certified?

Certification is the best way to become fully proficient in the Collaborative & Proactive Solutions (CPS) model. Upon successful completion of the certification training, your name and contact information will be listed on the CPS Connection website, and you'll be authorized to provide the model in your workplace. With some additional training, you'll be qualified to train people outside of your clinic, school, or facility.

#### What's the structure of the training?

The first ten sessions -- what we call a pre-certification training -- are focused on the first two areas above. The subsequent 14 sessions are focused on the remaining two areas. There are two separate registration processes for the two segments. If you don't make satisfactory progress in the 10-week precertification training, you won't be eligible for the 14-week certification training. Sessions take place via Zoom. Participants submit work samples via Dropbox prior to each scheduled Zoom meeting. During the Zoom meeting, the trainer provides instruction on different aspects of the CPS model, individual feedback to each participant on their work samples, and answers questions from the group.

### Am I guaranteed to be certified after completing the training?

If, after 24 sessions, you have not demonstrated satisfactory proficiency in all four of the above areas, you will not receive certification. Simply participating in all 24 sessions does not guarantee that you'll be certified at the end of the training.

## Once I am certified, can I train others in Collaborative & Proactive Solutions?

Once certified, you can teach the model to colleagues in your workplace (i.e., clinic, agency, facility, school, school system) only. Training people outside of your workplace requires additional training. This involves participation as an apprentice in a subsequent certification training and submitting recordings of your initial speaking engagements to Dr. Greene for review and feedback.

How many children/parents or students/teachers do I need to work with to fulfill the certification requirements? You'll need to have access to three or four different kids/parents or students/teachers over the course of the training to complete the different types of sessions.

#### How often do I have to meet with the children/parents or students/teachers?

The frequency of your interactions with the families involved in your certification process will vary based on the type of learning activity (e.g., ASUP, Plan B, instruction session, demonstration session, and coaching session). You may need to meet with these families either once a week or every two weeks, depending on the specific requirements of the learning activity.

#### In what language are the calls conducted?

Currently, training groups are conducted in English, French, Swedish, and Danish. As the demand grows for training groups in other languages, we will add groups in those languages.

#### Does Dr. Greene participate in the training?

Dr. Greene will be actively involved in two sessions during the latter part of the training program, 14 weeks certification. During these sessions, you will have the valuable opportunity to receive feedback from him regarding your work and pose any questions you may have regarding the model and its practical implementation. Participants are required to provide translated transcripts of their work to their trainer for sessions conducted in languages other than English.

#### When and how often are sessions?

Training Groups scheduled on weekdays for 60 to 90 minutes, typically on a weekly basis.

#### What happens if I can't make a scheduled session for my training group?

You must attend at least 20 of the 24 scheduled sessions to be considered for certification. But the bottom line is that, for certification purposes, you must turn in a sufficient number of work samples to receive adequate feedback and to make satisfactory progress. That means turning in work samples almost every week.

To be considered for certification, you must attend at least 20 out of the 24 scheduled sessions and consistently submit work samples for feedback. Ensuring you attend and participate in most of the sessions and submit regular work samples is essential for making satisfactory progress towards certification.

#### How much does the training cost?

The training costs \$2,900.00 US per person. The first \$1,200 is due prior to the beginning of the 10-week pre-certification training; the remaining \$1,700.00 is due prior to the 14-week certification training.

#### Are scholarships available?

Unfortunately, we are unable to offer scholarships currently.

### How do I apply for the training?

You'll find the application link on this website in the section describing certification trainings. Be sure to answer all questions on the application. Incomplete applications will not be reviewed.

#### When will I be informed of my application status?

We review all applications within one month of their submission. If you are accepted, you will be informed of the available training groups you can join and asked to commit to a group within one week of your notification of acceptance. If you are placed on the waitlist, you will be offered placement in the next available training group. If you are not accepted, you may apply again in the future (often after completing a skill enhancement course).

#### What if I have more questions?

Please email us at litbcertification@gmail.com.